



Week at the Creek

August 25, 2025

Hawk families,
We have had a wonderful two weeks of learning and building our school community! Each time we see our students in the hallway, they are happy and excited to be at school. We even celebrated a few homerooms this week with our Treasure Trolley!

We have started our first round of progress monitoring testing with our primary students. Our K-2 students are taking the STAR Reading and Math. Our 3rd-5th grade students are taking the FAST (Cambium) Reading and Math. This is the baseline data point teachers use to help guide our students' intervention and enrichment groups. Teachers will share student data once all the students in the grade level complete their assessment.

Please make sure that you continue to visit our website for the most up-to-date information regarding our school:
<https://www-hce.stjohns.k12.fl.us/>.

Mrs. Yvette Cuero-Gonzalez

Spirit Day EVERY Friday!

Wear your HCE spirit wear



September

9/1 NO SCHOOL: LABOR DAY
9/2 SAC Monthly Meeting @ 4PM
9/9 K, 2, 4 and HAWKStars Curriculum Night @ 6PM
9/9 PTO Monthly Meeting @ 3:30PM
9/10 Interim Reports
9/11 PK, 1, 3, 5, Curriculum Night @ 6PM
9/19 NO SCHOOL: Teacher Inservice Day
9/24 PTO Sponsored: Pastries with Families PK and K
9/25 Picture Day
9/26 Character Counts Celebration: Fairness

October

10/7 SAC Monthly Meeting @ 4PM
10/10 First Quarter Ends
10/13 NO SCHOOL: Teacher Planning Day
10/14 PTO Monthly Meeting @ 8:30AM
10/22 Report Cards Issued
10/20-24 Red Ribbon Week
10/24 PTO Sponsored: Fall Festival/Trunk or Treat @ 6PM

Lunch Menu for Week of 8/25

Breakfast is \$1.75; Lunch \$3.25

Monday

- Chicken Slider Biscuit
- French Toast Sticks
- Papa Johns*

Tuesday

- Penne Pasta with Marinera OR Meatballs
- Pepperoni Calzone

Wednesday

- Homestyle Chicken Sandwich
- BBQ Turkey Sandwich

Thursday

- Cheese or Pepperoni Pizza
- Hot Dog

Friday

- Hamburger or Cheeseburger
- Max Cheese Sticks



*A La Cart items are an additional charge.

Student must have an up-to-date lunch account.

HCE Lunch Visits

September Lunch Visits

Please note that there are NO photos or videotaping allowed in our cafeteria. Some students are on a do not photograph list. Please honor this request.

Please know that to participate you MUST be a cleared volunteer. If you have not had a chance to fill out our access form, please do so now at:

<https://www.stjohns.k12.fl.us/volunteer/>.

Please follow the directions on the HCE Lunch Visit sign up.

We look forward to your visit.

Parent Square, Bus Planner (ChipMunk), Raptor...Oh my!



Three new applications to download and access. This is a reminder to register for all three:

Parent Square

ParentsSquare is the district's *new two-way communications platform* that provides instant translations in 100+ languages. It has been launched in all St. Johns County School District's schools. HCE will completely transfer to Parent Square on October 1, 2025. Please register now.

Bus Planner (ChipMunk)

This app focuses on communication with transportation for families that use our school bus service. Families who have not yet logged in to the BusPlanner website or the Chipmunk app are strongly encouraged to create an account as soon as possible.

Raptor/School Access

To provide safety and security for students and staff, school access is required for every individual that is not a staff member of the St. Johns County School District. Raptor has replaced Keep N Track. All family members wanting to visit their student during school hours, must complete an application.

Communication with Teachers

Please refrain from emailing our teachers during instructional time. Our teachers are not checking email during this time, because they're focused on teaching. If you need help immediately, please call our front desk receptionist, Michelle Adams, (904)547-7451. If it is not an emergency, please note that your student's teacher will get back to soon as soon as possible. Please note it can take up to 48 hours for a response, especially on weekends. We ask that all transportation changes be reported to our front desk via our [DISMISSAL CHANGE FORM](#). Ms. Adams keeps a list and calls all classrooms beginning at 2pm with transportation changes (this is the reason we ask to refrain from checking students out after 2PM/1PM on Wednesdays).



DISMISSAL CHANGES

DISMISSAL CHANGES are accepted until 2:00 p.m. (M, T, TH, F) and 1:00 p.m. (W).

EARLY CHECK-OUTS (for any reason) must be completed by 2:10 (M, T, TH, F) and 1:10 p.m. (W).



Your respect for our dismissal policy helps maintain safety and security as we complete attendance/check-out reports accurately before students prepare for and move to their dismissal stations. It is often very difficult to locate students or get them ready to leave early during the last minutes prior to dismissal bell. Teachers and students are completing lessons, packing up, or on the move to dismissal stations.

Please use the [Dismissal Change Form](#) found on the HCE website.

after School Vendors and Enrichments

Please visit our [website](#) to learn more about enrichments provided by the HCE Extended Day. Here you will learn more information about how to register for:

- [Lego Robotics, ClubScientific, and/or KidzArt](#)
- [The Knight School Chess Enrichment](#)
- [Soccer Shots](#)



Arrival Procedures

Please keep all backpack tags on student backpacks.

This helps our safety patrols escort students to their homeroom.

Pre-K/ESE students – will arrive in the regular car line anytime between 8:00AM-8:25AM. Our PreK/ESE teachers will be stationed outside during the first week of school to help get PreK/ESE students out of car seats and vehicles and safely into the building. After the first week, our PreK/ESE paraprofessionals will help with this process.

****PreK/ESE parents – please have your hot pink car tag visible for quicker recognition.****

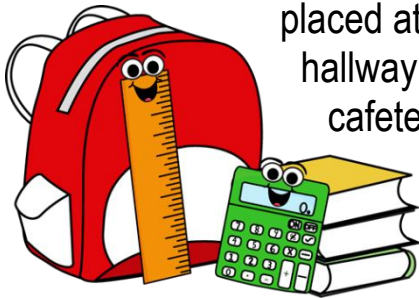
Car Line Protocol for arrival: **Students will exit the car on the passenger side only.** This is very important to ensure the safety of everyone. Car line student vehicles need to travel all the way down Hickory Creek Trail, go around the cul-de-sac and back up into the school entrance gate. There will be staff out to assist with this traffic pattern. Please **STAY IN THE LINE** and once your child(ren) has/have safely exited the vehicle, continue to stay in line until you are through the car loop and out the other gate. Please do not skip in line or drive around another vehicle unless instructed to do so by a staff member. **Parents are not allowed to park and walk their student to the front door. You will be asked to get back in your vehicle and drop off your student via the car line.**

All other students –School Bus riders and Daycare Van/Bus riders will be assisted by our bus duty staff. Bikers and Walkers will be directed to enter the building through the bus loop.

Due to safety protocol the biker/walker gate will open at 7:55AM and close at 8:25AM.

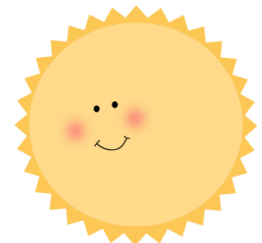
Lost and Found

If your student misplaces any clothing item, lunch box, or water bottle the item will be placed at lost and found. We have a lost and found located in our main hallway for clothing items. We have an additional lost and found in the cafeteria for water bottles and lunch boxes. When our lost and found gets crowded, we donate all items to the foster closet. We let you know ahead of time, before donating.



Excessive Heat Watch

The weather forecast continues to indicate an excessive heat warning most days. Please be assured that we monitor the weather to ensure safe conditions for outdoor activities. Excessive heat, like storms, may cause outdoor activities to be limited or suspended. In these conditions, students may have PE and recess in indoor spaces. We will continue to monitor weather conditions and adjust our outdoor plans throughout this week.



Dismissal Procedures

Times: Students are dismissed at 2:45p.m. all days except Wednesday. On Wednesdays, students are dismissed at 1:45p.m.

Dismissal will be a work in progress for the first two weeks as we learn everyone's regular mode of dismissal and transportation.

Car Line – **Please have your car tag clearly visible.** Please drive all the way down to the cul-de-sac and back up into the property gates. Students will be released from their classroom to come to the car line holding area. **Please make sure the car tag is visible to all staff members helping load students in cars.** **PLEASE BE PATIENT** as this process will take a bit of time initially to learn a new routine. **PLEASE DO NOT SKIP IN LINE OR DRIVE AROUND** a stopped car, unless directed to do so by one of our car line staff members. These directions also pertain to PreK, ESE, and Kindergarten students. *Please do not park in the Swiss Point Parking Lot to pick up a student. This lot is not our property, and we need permission to use it. Please note parking in this location is considered trespassing.*

Bus- Bus students will be dismissed by grade level to load the buses. Kindergarten is always dismissed first in order to seat the kindergarten students at the front of the bus. Bus drivers will have seating charts. It is very important that students follow the directions given to them by the bus driver.

Biker and Walkers- **DUE TO SAFETY PROTOCOLS THE BIKER/WALKER GATE WILL OPEN AT 2:35pm (M, T, TH, F)/1:35pm (W).** Students will be dismissed and walked out by staff members at about 2:40PM/1:40PM. It is important that bikers follow Bicycle Safety, please take a moment and review some safety tips with your child. View these videos: [Pedestrian Safety](#) and [Bicycle Safety](#).

Extended Day- Staff will follow the procedures shared with families. At 3PM, students will meet their team lead at the specified location after school be. Students will have a snack and then will work on their home learning (about 20-30 minutes). Students will also attend recess, weather permitting.

Please note: Once dismissed, a student cannot come back on campus to retrieve personnel items. Please talk to your child about retrieving all their belongings **BEFORE** leaving their classroom. Anything left behind will be there the next morning.

Absences

A [written note](#) is needed within 48 hours of returning to school stating the cause of the absence.

Excused absences include: personal illness, illness of an immediate family member, a death in the family, religious holidays of the student's established religious faith, required court or law agency appearances, public functions, state competitions, scheduled doctor or dentist appointments.

Unexcused absences include: shopping trips, pleasure trips, suspension from school, appointments without prior approval except in case of emergency, truancy, and other avoidable absences.

For a complete list of excused and unexcused absences, refer to the [Student Code of Conduct](#).

Nurse and Clinic News

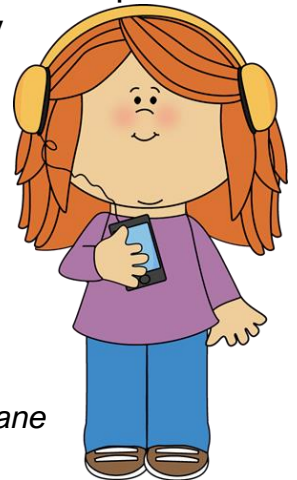
If a child needs to take a prescribed medication during the school day, a parent or guardian must bring the original bottle of medication to the clinic with a completed “Authorization to Assist in the Administration of Medication/Treatment form” signed by a doctor. This form is also required for dispensing over the counter drugs such as Tylenol or cough syrup. Please visit our website for updated forms and additional information: [Hawk Clinic](#).



Cell Phones and Other Wireless Devices*

Pages 25-26 of the [Student Code of Conduct](#) state-

Students are permitted to possess cellular phones and other wireless communication devices on school grounds, school buses, and at school-sponsored events. However, all devices must remain powered off and securely stored in a student’s backpack, purse, locker, or vehicle during the school day. In accordance with House Bill 1105, the use of wireless communication devices by elementary and middle school students is strictly prohibited during the school day. *Failure to comply with these guidelines may result in the confiscation of the device. Repeated violations will be treated as defiance of school rules and may lead to disciplinary consequences.*



**Wireless devices include smart watches. All smart watches should be on Airplane Mode. Texting, making, or receiving calls, and/or recordings are not allowed. Failure to comply may result in the device being confiscated.*

Please note, in order to sign-in to our lobby computer as a volunteer, you MUST be a cleared volunteer, and you MUST have a driver’s license. Please follow the directions posted on the computer to sign in.

Ruth, our receptionist, can also help.

Please visit our site regarding school access:

<https://www-hce.stjohns.k12.fl.us/>

