

Hickory Creek Extended Day

Extended Day Care is provided from **6:30am to 6:00pm** everyday your child attends school. Our students are expected to report to the cafeteria at dismissal for check-in. If there will be a change in your child's Extended Day schedule, the coordinator must be notified in advance with a note sent to a classroom teacher, a phone call to **547-7458 (from 8am-1pm)**, or an email to the coordinator Christine.Southworth@stjohns.k12.fl.us.

If you need to reach the coordinator after 1pm, please call the front desk at 547-7450.

To pick-up your child from Extended Day, please enter the building thru the main office doors. I will be there every afternoon to help with signing out your child. Always bring your ID with you and advise anyone picking up your child to do so.

The State of Florida and the St. Johns County School District require payment for childcare in advance of care being provided. For this reason, **ALL PAYMENTS ARE DUE ON THE 1st of the month. There is a \$5/day late fee for ALL payments made after the due date.** The first payment is due AUGUST 1, 2017. You will need to drop off the payment in the front office or mail payment to my attention:

**Christine Southworth
235 Hickory Creek Trail
St. Johns, FL 32259**

If you include the \$25 snack fee your child will be given a drink and a snack on the first day of school. Please send a snack with your child if you do not purchase it from Extended Day. We accept cash, check, money orders, and you can pay by credit card. To pay by credit card, go to the HCE Extended Day Website and set up "School Pay".

The rates for childcare and the due dates are as follows:
Each additional child is ½ price except for the snack.

Before & After Care	\$280
After Care	\$240
Before Care	\$85
Wednesday Only	\$65
Snack	\$25

August 1st MAIL PAYMENT
September 1st
October 2nd
November 1st
December 1st

January 8th
February 1st
March 1st
April 2nd
May 1st FALL REGISTRATION PAYMENT ONLY \$75/PER CHILD

Please visit the HCE Extended Day Website for our Handbook, Discipline Policy, and more detailed information. I want to thank you for the pleasure of caring for your child. Looking forward to a great year!

Christine Southworth
HCE Extended Day Coordinator